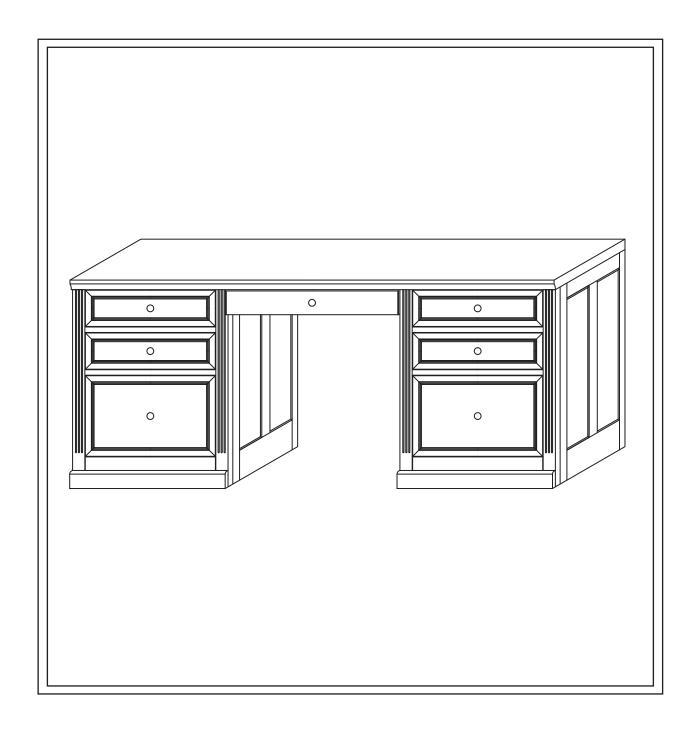
BALLARD DESIGNS.

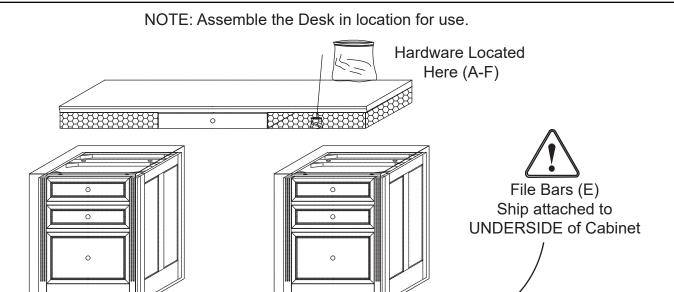
Customer Service: 800-367-2810 Online: www.ballarddesigns.com

PRODUCT NAME: Tuscan Standard Desk (Top & Base Cabinets)

ITEM NUMBER: MO518 (Includes MO514 & MO517) ASSEMBLED DIMENSIONS: 30"H x 70"W x 24"D



PRODUCTS ARE NOT INTENDED FOR COMMERCIAL USE. UPDATED: 9-24-2020



TOOLS NEEDED:

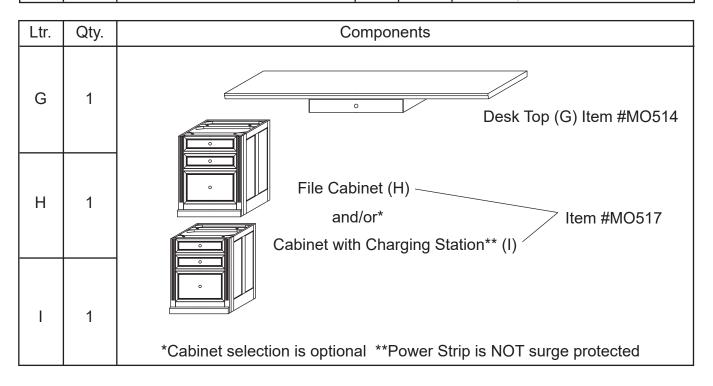
-Requires a screwdriver.

-Power drill suggested.

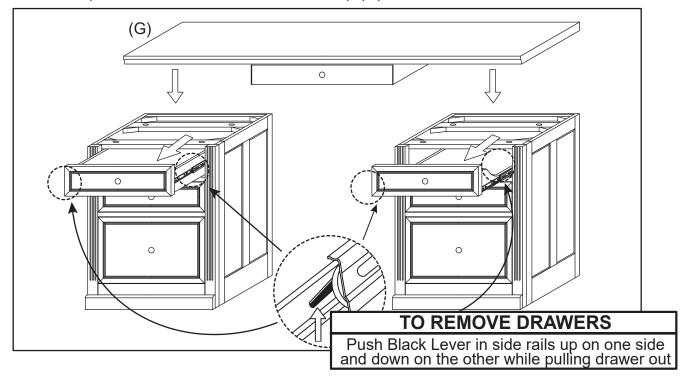
-Assembly requires 2 or more people.

NOTE: When unpacking, lay the parts on a padded surface such as the packaging provided. Be sure to locate all hardware before throwing away any packaging.

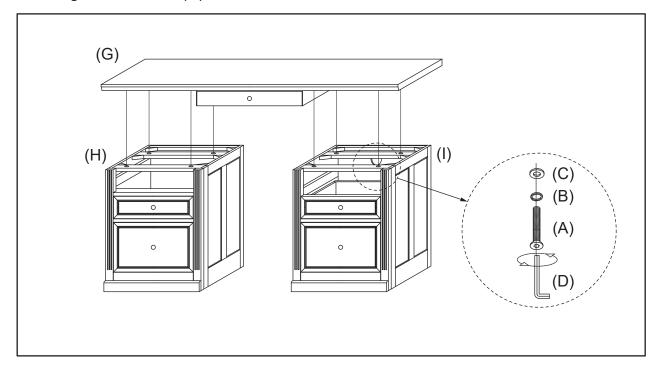
Ltr.	Qty.	Hardware Included	Ltr.	Qty.	Hardware Included
А	8	Bolts	D	1	Allen Wrench
В	8	Lock Washers	Е	2	File Bars Ship Underside Cabinet
С	8	Flat Washers	F	2	Anti Tip Kit



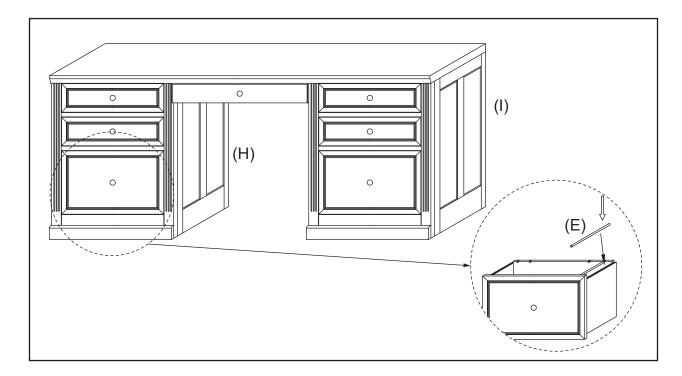
STEP 1: Position Base Cabinets in location for use. Remove top drawers from each by pulling levers in side rails up on one side and down on the other while pulling drawer out. Once top drawers are removed, set Desk Top (G) on Base Cabinets.



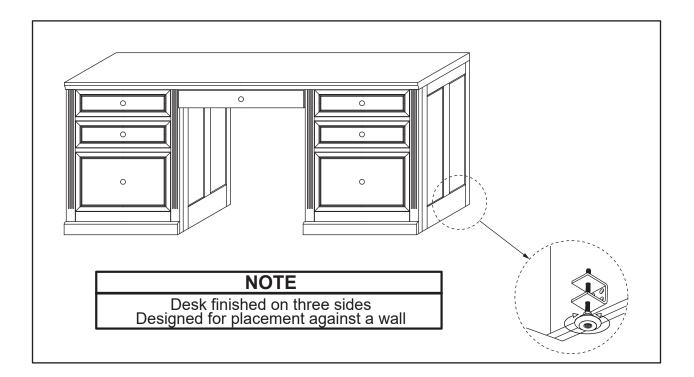
STEP 2: Carefully attach Desk Top (G) to each Base Cabinet (H,I). Insert Bolts (A) in four locations through a Lock Washer (B) and then a Flat Washer (C). Tighten securely using Allen Wrench (D).



STEP 3: Place the File Bars (E) in the file drawers of each Cabinet (H,I).



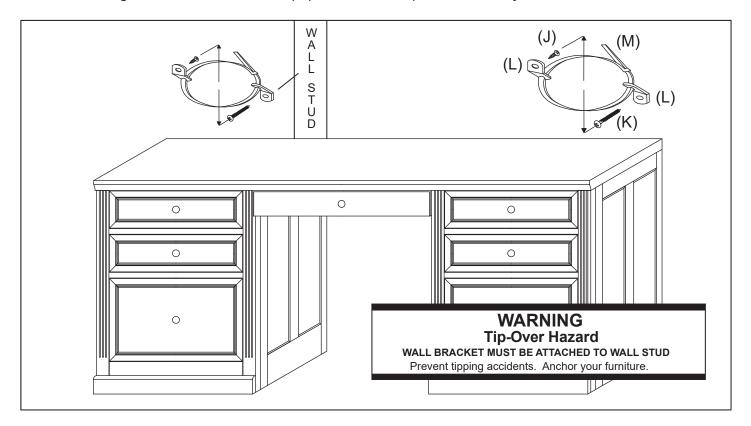
STEP 4: In necessary, desk may be leveled by adjusting Rotary Levelers located on bottom at each corner. Turn clockwise/counterclockwise until Desk is level.



ANTI TIP INSTALLATION:

Ltr.	Qty.	Hardware Included		
J	2		Small Screw	
K	2		Large Screw	
L	4		Bracket	
М	2		Retention Belt	

Attach 2 Brackets (L) to the back of the Desk with the Small Screws (J) through the smaller holes. Screw the remaining Brackets (L) into a wall stud with the Large Screws (K) 2 inches below the Brackets attached to the furniture. Align the Brackets vertically and string in the Retention Belts (M). Confirm Straps are securely laced and locked.



Cleaning & Care:

DO NOT use alcohol based products or spray polisher as they can damage the finish. Dust with soft cloth.